Caring MR Suite® Training Checklist

Congratulations on your new Caring MR Suite! We hope your new suite helps improve both your patients and your experiences. For training, please follow the below steps, and sign and circle the format of your training at the bottom of this page. If trained by a colleague, please have colleague initial too.

Caring MR Suite:

1. Attend Virtual Training, watch video or receive training by colleague
2. Locate training binder with full guide and laminated cheat sheet to use as resource
3. Practice setting up suite for patient:
    a. Set video to "Themes"
    b. Set audio to "Themes"
    c. Choose a new Theme
    d. Choose a new lighting color
    e. Choose a scrolling message and countdown timer – then remove these from video display
    f. Brighten and dim white lighting
    g. Set lighting for patient prep (Hint: tap "Patient Prep" button)
    h. Set lighting for scan (Hint: tap "Start Scan" button)
    i. Locate white light override switch. Note: switch will bring lights to full brightness, but will only dim to level set on App
    j. Mute and un-mute audio
    k. Change App Portal to "Patient Portal" and back to "Tech Portal." Patient Portal is recommended for wall-mounted or floating tablet
    l. Locate App Power button for powering off and on Suite. Power off recommended nightly
    m. Locate tablet power button. Hint: it's behind tablet screen, to the right. Powering off tablet is not recommended. A green light will indicate it is powered on
    n. Locate troubleshooting steps on cheat sheet and Tech Support info below tablet
    o. Bonus: Plug phone to My Device cable, select music, and select "My Device" for Sound
4. Contact Jessica@pdcbiz.com with any questions, training needs or ways we can help
5. Once complete, sign, circle the format of your training, have colleague initial if applicable, and date

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